

**CITY OF TWINSBURG**  
**ARCHITECTURAL REVIEW BOARD**  
**Minutes**  
**December 05, 2019**

Board President, Jennifer Frazier, called to order the regularly scheduled meeting of the Architectural Review Board for the City of Twinsburg at 6:01 p.m.

**I. Roll Call**

Present: Traci Bonvenuto, Marge Gantous, Don Spice, John Midlik, and Jennifer Frazier

Absent: None

Others in attendance: Dan Cegelka, Building Department

**II. Approval of Minutes: November 21, 2019**

**Motion: Approve minutes from November 21, 2019 as submitted**

Marge Gantous moved and Don Spice seconded, upon roll call the motion passed unanimously

**III. Excuse Absent Members: None**

**IV. Public Participation: None**

**V. Review:**

**1. Case 19-12-124 – 2745 Creekside Drive, Kent State University – Monument Sign – Douglas Kramer – Kent State University**

- Douglas Kramer presented himself to the Board on behalf of Kent State University. Douglas Kramer presented a change to the existing monument sign. Douglas Kramer stated the Kent State building has changed their name from Kent State Regional Academic Center to the Kent State Twinsburg Academic Center. Douglas Kramer advised the monument sandstone holder will remain and will replace the sign face to reflect name change. Douglas Kramer advised there will be no other changes to the sign design.
- John Midlik inquired if the address numbers were currently on the sign. Douglas Kramer advised it is not. Jennifer Frazier advised the Board requires the address to be on the sign.
- Jennifer Frazier inquired what the two bolts are on the sign at the bottom. Douglas Kramer advised that nothing is attached to the current sign but could have been from a previous sign. Jennifer Frazier advised that it could have been the address numbers at one time as it would be the ideal location for the address numbers.
- Jennifer Frazier advised the sign would not have to come back in front of the Board to show the renderings with the address numbers as long as the numbers are a minimum 3 inches tall in black, bronze, or blue in color.

The Board is noting:

Add street address to base of sign color to match sign a minimum three inches tall in black, bronze or blue in color.

**Motion: Approve as noted**

Jennifer Frazier moved and John Midlik seconded, upon roll call the motion passed unanimously

**2. Case 19-12-125 – 8798 Merryvale Drive – New Single Family Dwelling – Tyler Metts – Ryan Homes**

- Tyler Metts presented himself to the Board on behalf of Ryan Homes. Tyler Metts presented 2,423 square foot Columbia Elevation A model with a two car front load garage, four bedrooms and three and a half bathrooms. Tyler Metts advised the siding will be Flint in color. The garage door and trim will be white in color. The front door will be Tricorn Black in color. The shutters will be Black in color. The roof shingles will be Weathered Wood. Stone to grade will be parc ledgerstone.

- Tyler Metts advised there will be an egress window on the right basement elevation. Tyler Metts advised there will be a basement utility window on the left basement elevation.
- Tyler Metts advised there will be steps to grade off the rear door of the home.
- Tyler Metts advised there will be a garage man door as well.

The Board is noting:

Add a garage man door approximately two feet from rear wall. Add steps to grade off rear door with a landing. Add two basement windows, with one being an egress window on the right basement elevation.

**Motion: Approve as noted**

John Midlik moved and Marge Gantous seconded, upon roll call the motion passed unanimously

**3. Case 19-12-126 – 3024 Wyatts Way – New Single Family Dwelling – Jamey Heinzman – Pulte Homes**

- Jamey Heinzman presented herself to the Board on behalf of Pulte Homes. Jamey Heinzman presented a 2,665 square foot Mercer Elevation HR1A model with a two car front load garage, three bedrooms and two and a half bathrooms. Jamey Heinzman advised the home will utilize Pulte color scheme number 23. The siding will be Platinum Gray in color. The front door will be Domino in color. The trim will be extra white in color. The shutters will be black in color. The brick will utilize Ashbury colored bricks. Board and batten will be Stone in color. Finally the roof will be Weathered Wood.
- Jamey Heinzman advised that this particular home is a garden home and will not require basement windows.

**Motion: Approve as submitted**

Jennifer Frazier moved and John Midlik seconded, upon roll call the motion passed unanimously

**VI. Work Session:**

- City of Twinsburg Building Inspector, Dan Cegelka, provided each Board member of the draft changes to Ordinance 1173, Sign Code as Director of Planning and Community Development, Larry Finch, will be presenting the changes to the Board on Thursday, December 19, 2019. Dan Cegelka asked the Board to review the documents provided and have comments or questions ready for the meeting.
- All Board members are requesting a highlighted copy specifically showing the potential changes versus the entire Ordinance.
- Traci Bonvenuto stated she most likely will not be at the meeting as well as Don Spice.

**VII. Adjournment:** As there was no further business before the Board, Marge Gantous moved and Traci Bonvenuto seconded and the meeting was unanimously adjourned at 6:30 p.m.

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Jennifer Frazier, Chairman

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Julie E. Marinin, Secretary