



Architectural Review Board Meeting Minutes
Thursday, October 19, 2023
6:00 p.m.

Mr. Marcovitz called to order the regularly scheduled meeting of the Architectural Review Board for the City of Twinsburg at 6:00pm.

Roll Call – All Members

Present: David Marcovitz, Viraj Sharma, Valerie Wales, Gursimran Khatra

Others in attendance: Danielle Waites, Building Department and Karen Labbe, City Council

Public Participation:

Review:

1. **Case 23-10-52 Nine Various City Entrance Locations – City of Twinsburg Signage – Mark Gutowski, City of Twinsburg Network Admin.**
 - **Mr. Gutowski stated the current signs are outdated and need a lot of maintenance. He further stated Mayor Scaffide wanted him to look into having new signs installed.**
 - **Mr. Gutowski stated the new signs will be installed in the exact same places they are now at the nine entrances of the City. He stated two of the areas are in a swale and the service department is going to build the area up a little bit and make it flat and they will make sure they have the proper bedding around it because some of these are in private areas and they don't want the mowers to hit them so they'll be protected from that.**
 - **Mr. Gutowski stated the signs will be carved heavy plastic. The backings will be metal to make sure they are stiff. He stated the concern was them being next to the road with all the rain and snow which is why the signs will be hanging to bars instead of having a spring or the chains.**
 - **Mr. Gutowski stated the signs will have gold leaf and the pillars are made specifically for outside usage. The internal beam is six inch by six inch cedar beam and will be anchored into the ground. The façade will be structurally attached to that pole so that it's not shaking in the wind.**
 - **Mr. Gutowski stated the mayor sign that is on there is a sixteen inch sign that is replaceable.**
 - **Mr. Khatra asked if there is any lighting on any of the signs. Mr. Gutowski stated there is no lighting.**

MOTION: Mr. Sharma motioned to approve Case 23-10-52 as submitted.

Ms. Wales seconded the Motion.

No further discussion was presented.

Upon roll call, the Motion passed unanimously.

2. Case 23-10-53 9571 E. Idlewood Drive – Twinsburg Cong. of Jehovah’s Witness Signage – Lyle Plummer, Representative of Congregation

- **Mr. Plummer stated this is just a replacement of the signs, there are no structural changes being made.**
- **Mr. Marcovitz recommended they look into power washing or steaming the masonry because he believes the masonry looked dingy and it looked like there was some green algae and spots on it. So he recommends cleaning it up when the signs get installed.**

MOTION: Mr. Sharma motioned to approve Case 23-10-53, as submitted, with the removal of numeral and street name removed from the Ravenna Road sign.

Ms. Wales seconded the Motion.

No further discussion was presented.

Upon roll call, the Motion passed unanimously.

3. Case 23-10-54 2024 Trailwood Drive – Shaw Home Addition – Ed Wurm Jr., Classic Homes

- **Mr. Wurm stated they are proposing adding a couple extra bedrooms upstairs, they will be pushing out a little bit of space behind the garage to improve the lower level some and adding a laundry room revision upstairs and then updating the exterior. The roof shingles will remain the same but they will be updating the color of the exterior siding. The shutters will be repainted along with the front door.**
- **Ms. Wales asked if it will be new siding or just painting. Mr. Wurm stated they will paint the aluminum siding and then they have new siding they will bring in to match.**
- **Mr. Wurm stated the siding and overhead door color will be Kaycan Sage green. The trim, windows, soffit, fascia and gutters will be antique parchment (SW 7574) which is an off-white. The shutters and front door will be Sherwin Williams Tattoo (SWVS 421).**
- **Mr. Sharma asked how many square feet will be added. Mr. Wurm stated the addition is about one thousand square feet. They will be taking off the upper part of the garage and then putting a living space over it.**

- **Mr. Marcovitz stated he recommends adding a three foot landing before the steps start at the rear sliding door with hand railings.**

MOTION: Mr. Sharma motioned to approve Case 23-10-54, as submitted, with the recommendation to add a landing at the sliding door steps.

Mr. Khatra seconded the Motion.

No further discussion was presented.

Upon roll call, the Motion passed unanimously.

4. Case 23-10-55 2460 Creekside Drive – Kiddie Academy – New Building – Stephen Coslik, The Woodmont Company

- **Mr. Coslik stated the exterior of the building will be a combination of two different types of stucco and one stone accent.**
- **Mr. Coslik stated each classroom will have an interior entrance and an exterior entrance.**
- **Mr. Marcovitz stated to make note that the signage is not included in this package. Mr. Coslik stated that is correct and it will be submitted in a separate application.**
- **Mr. Coslik stated the sconces are not reflected on the drawings but they go on each side of the front doors.**
- **Mr. Coslik stated the other doors that have lights above them are egress doors and the doors that do not have lights are not egress doors.**
- **Mr. Marcovitz stated he would like to see a three foot minimum return on the East and West walls so it turns and you see the cornice turning back. So you are building a return so that the roof and cornice lines follow around.**

MOTION: Mr. Marcovitz motioned to approve Case 23-10-55, as submitted, with the requirement to return the elevated entry fascia a minimum of three feet on each end, carrying the exterior finished along the extension. Approval subject to BZA approval.

Mr. Khatra seconded the Motion.

No further discussion was presented.

Upon roll call, the Motion passed 3-1.

Mr. Khatra (Yes), Mr. Marcovitz (Yes), Mr. Sharma (Yes), Ms. Wales (No)

Approval of Minutes: September 21, 2023

MOTION: Mr. Marcovitz motioned to approve the Architectural Review Board meeting minutes dated September 21, 2023, as submitted.

**Mr. Sharma seconded the Motion.
No further discussion presented.
Upon roll call, the Motion passed unanimously.**

Additional Discussion:

Excuse Absent Members:

MOTION: Mr. Marcovitz motioned to excuse John Midlik.

**Mr. Sharma seconded the Motion.
Upon roll call, the Motion passed unanimously.**

Adjournment:

MOTION: Mr. Marcovitz motioned to adjourn the meeting at 6:52pm.

**Mr. Sharma seconded the Motion.
Upon roll call, the Motion unanimously passed to adjourn the meeting.**

David Marcovitz, Chairman

John Midlik, Secretary