



Architectural Review Board Meeting Minutes
Thursday, May 2, 2024
6:00 p.m.

Mr. David Marcovitz called to order the regularly scheduled meeting of the Architectural Review Board for the City of Twinsburg at 6:00pm.

Roll Call – All Members

Present: David Marcovitz, Valerie Wales, Gursimran Khatra

Others in attendance: Danielle Waites, Building Department, Jason Pastorius, Building Department, Dale Steppenbacker, Building Commissioner and David Post, City Council

Appoint Chairperson: Tabled to the next meeting

Appoint Vice-Chairperson: Tabled to the next meeting.

Public Participation: None Presented

Review:

1. Case 24-05-26 2821 East Aurora Road – Pelicans Sno-Ball Renovations – Sally Levine, Levine Architecture & Design.

- Applicant's representative stated her client is planning on opening a sno-ball business.
- Ms. Levine discussed the plans provided, including additions and paving the parking lot.
- They are adding a wall that separates the commercial kitchen.
- She discussed the interior wall details.
- Ms. Levine discussed the façade, colors of the building and service windows. The building will be painted white with painted colored trim.
- There will be outside benches for seating.
- The fencing will be white vinyl.

MOTION: Ms. Wales motioned to approve Case 24-05-26, as submitted.

Mr. Marcovitz seconded the Motion.

No further discussion presented.

Upon roll call the Motion passes unanimously.

2. Case 24-05-27 10900 Ravenna Road – Driveway Gate Wing Walls & Mailbox – Thomas Yankovich, Ellet Sign Co.

- Applicant's representative discussed details of the wing walls being requested for approval. They would like to eliminate unauthorized parking. The gate and mailbox will have matching brick to the building.
- The plan will include landscaping and solar lights.

MOTION: Mr. Khatra motioned to approve Case 24-05-27, as submitted.

Ms. Wales seconded the Motion.

No further discussion was presented.

Upon roll call, the Motion passed unanimously.

3. Case 24-05-28 2971 Connotton Avenue – Guggenbiller Additions & Renovations – Rebecca Pantuso, Pantuso Architecture

- Applicant stated they are doing a very modest addition to this home.
- They will be moving the door to create a mud room. This will make the porch bigger.
- Ms. Pantuso stated there will be another phase within the next year.
- All new materials will match the existing materials.

MOTION: Mr. Marcovitz motioned to approve Case 24-05-28, as submitted.

Ms. Wales seconded the Motion.

No further discussion was presented.

Upon roll call, the Motion passed unanimously.

4. Case 24-05-29 2305 East Aurora Road Unit A1 – Sign Name Change – Allen Immonen, Immonen Law Office

- Applicant stated the law offices have changed names. The sign is to simply change the names on the current sign.
- Materials and lettering for the sign will remain the same.

MOTION: Ms. Wales motioned to approve Case 24-05-29, as submitted.

Mr. Khatra seconded the Motion.

No further discussion was presented.

Upon roll call, the Motion passed unanimously.

Approval of Minutes: No previous meeting Minutes to approve at this time.

Excuse Absent Members:

**MOTION: Mr. Marcovitz motioned to excuse absent member(s): Viraj Sharma.
Ms. Wales seconded the Motion.
Upon roll call, the Motion unanimously.**

Adjournment:

**MOTION: Mr. Marcovitz motioned to adjourn the meeting at 6:33pm.
Ms. Wales seconded the Motion.
Upon roll call, the Motion unanimously passed to adjourn the meeting.**

David Marcovitz, Chairman

Danielle Waites, Secretary