

CITY OF TWINSBURG, OHIO

CAPITAL IMPROVEMENTS BOARD / FINANCE COMMITTEE MINUTES

August 27, 2024

CALL TO ORDER:

Mr. Furey called the meeting to order at 5:30 pm.

1. ROLL CALL:

Present: Shelley Shipley, John Blust, Kristin Hartman, Mark Haddix, Chiren Patel
Council members present: Bill Furey

Also present: Christina Conway– Finance Director, Mayor Scaffide, and
Daisy Walker- Council

2. AUDIENCE PARTICIPATION: None presented

3. SWEARING IN OF NEW MEMBERS: Mr. Furey swore in new members, Mr. Haddix and Ms. Hartman.

4. ELECTION OF CHAIRPERSON:

John Blust was nominated for Chairperson of the Capital Improvement Board.
A Motion was presented to elect John Blust as Capital Improvement Board Chairperson.
The Motion was seconded and unanimously passed.

5. APPROVAL OF MINUTES FROM 9/19/23 MEETING:

MOTION: Mr. Blust motioned to approve the September 19, 2023 minutes as submitted.

The Motion was seconded and the motion passed unanimously.

6. REVIEW OF 2024 CAPITAL REQUESTS:

- Ms. Conway explained operations of the CIB and meeting dates.
- Ms. Conway discussed an overview of capital improvement requests, including vehicles and equipment, infrastructure and building improvements.
- She discussed details of all the separate funds, including a breakdown of the 2024 capital requests and the approved 2024 capital requests.

7. INTRODUCTIONS OF 2025 REQUESTS:

a. Parks/Recreations/Seniors/Fitness – Jennifer Betenson

- **Glen Chamberlin Shelter/Bridge/Sensory Playground Project**
-The City applied for a grant through Congresswoman Sykes office. If this is not funded through the grant, it will be completed in phases. The project value is \$938,000. If not approved for funding, Phase 1 will replace the bridge and decking, benches and waste containers. Cost for Phase 1 is \$188,800.
- **Water Park Purchases**
-*Security System Upgrade* - \$22,000. Current system is 20+ years old and does not meet needs if there is a security event. Zach Hebebrand- IT Dept. discussed the details for the price of this cost.
-*Pool Heater* - \$35,000. Current heater needs to be replaced, repairs no longer suffice.
-*WP Furniture* - \$15,000. This item was removed from 2024 capital list. It would be replacing 30 chairs and 12 umbrellas.
- **Study and Design Service for Amphitheater Structure and Auxiliary Building**
-Amphitheater cover is outdated and needs replacement.
-Would like to create an auxiliary building for RTP performances.
-Study designs services estimate is \$20,000.
-Construction slated for 2026
- **Community Center Flooring Replacement**
-The desire is to replace the Community Center flooring in the hallway and meeting room to match new flooring in Senior Center. Estimated cost is \$45,000.
- **Senior Wheelchair Van**
-Replacement of 12 seat wheelchair accessible van. Estimated cost is \$115,000.
- **Fitness Center Requests**
-*Exercise equipment lease*: This is a pre-committee project. Third payment of 5 total payments. Annual cost is \$30,608.64.
-*Diamond Brite Coating for Indoor Pool*: This item was approved in 2024, but the cost has escalated. Estimated cost is \$279,500. This project will need to be bid.
-*Pool Pak Project*: Project to replace the dehumidification system for the indoor pool. This is on Council agenda to accept bid. This City is issuing a note to fund purchase payable over 25 years. Fitness Center will be expected to produce revenue to cover the cost of their annual debt payment. The note issuance will be for \$2,075,000 in order to cover incidental cost. Annual debt payment estimate is around \$120,000. There is a cost sharing agreement with TCSD for a portion of the payment.

b. Golf Maintenance – Jim Roberts

- **Fairway Mower**

- Estimated cost is \$88,000 to replace a 2003 mower. Repair is no longer an option for current 2003 Fairway mower.

c. Information Technology – Zach Hebebrand

- **Desktop Computer Refresh**

- Current desktops are 8+ years old.

- Current computers will not support Windows 11.

- We will be replacing 160 total units.

- Cost for all units \$112,000.

8. NEXT MEETING: Tuesday, September 3, 2024 at 5:30pm

9. ADJOURNMENT: MOTION TO ADJOURN THE MEETING at 6:17pm passed unanimously.