



**Architectural Review Board Meeting Minutes**  
**Thursday, December 5, 2024**  
**6:00 p.m.**

Mr. Marcovitz called to order the regularly scheduled meeting of the Architectural Review Board for the City of Twinsburg at 6:00pm.

**Roll Call:**

Present: David Marcovitz, Viraj Sharma, Valerie Wales, Robert Petti, Gursimran Khatra  
Others in attendance: Rick Depew- Building Department, Jason Pastorius- Building Department, David Post- City Council

**Public Participation:** None Presented.

**Review:**

**1. Case 24-12-66 9630 Ravenna Road – Floral Innovations Signage – Mark Brarovic, Advanced Installation and Sign Service**

- Applicant discussed the details for the proposed sign.
- The sign will have LED, illuminated channel letters.
- The sign square footage is 23.1 sq. ft., the colors will be black and white.
- Members reviewed and discussed the Plaza's sign program. Members feel that there may be a need to discuss directly with the Landlord and/or receive written confirmation of their knowledge of the sign program.

**MOTION: Motion was presented to table Case 24-12-66, until the ARB meeting on December 19, 2024.**

**The Motion was seconded.**

**No further discussion was presented.**

**Upon roll call, the Motion passed unanimously.**

**Case 24-12-66 has been tabled.**

**2. Case 24-12-67 11660 Ravenna Road – Jessi Jane’s Pizza Signage – Kevin Holliday, A Sign Above**

- Applicant discussed details of the proposed sign. They are replacing the existing sign panel.
- The sign will be 2 ft. x 20 ft. wide. It will be in the existing cabinet.
- Members discussed lighting options and current unused fixtures being removed.
- Members discussed the colors proposed for the new sign.

**MOTION: Ms. Wales motioned to approve Case 24-12-67, as submitted with the requirement that the lights be taken down unless they have a specific purpose.**

**Mr. Khatra seconded the Motion.**

**No further discussion was presented.**

**Upon roll call, the Motion passed 3 – 2.**

**Mr. Sharma voted No, Mr. Marcovitz voted No.**

**Approval of Minutes:**

**MOTION: Mr. Sharma motioned to approve November 21, 2024 meeting minutes, as submitted.**

**Ms. Wales seconded the Motion.**

**Upon roll call, the Motion passed unanimously.**

**Excuse Absent Members:** All members present.

**Adjournment:**

**MOTION: Mr. Sharma motioned to adjourn the meeting.**

**Ms. Wales seconded the Motion.**

**Upon roll call, the Motion passed unanimously to adjourn the meeting at 6:51pm.**

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David Marcovitz, Chairman

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Danielle Waites, Secretary