

**CITY OF TWINSBURG  
ARCHITECTURAL REVIEW BOARD  
Minutes  
April 7, 2016**

Chairman, Donald R. Spice, called to order the regularly scheduled meeting of the Architectural Review Board for the City of Twinsburg at 5:30 p.m.

**Secretary's Note: The recording device failed to record this evening's meeting**

**I. Roll Call:**

Present: Mike DiCillo, Jennifer Frazier, John Midlik, Don Spice

Absent: Marge Gantous

Others in attendance: Brian Steele, Council; Dan Cegelka, Building Department

**II. Approval of Minutes: March 17, 2016**

**Motion: Approve as mailed**

Mike DiCillo moved and John Midlik seconded, upon roll call the motion passed unanimously.

**III. Excuse Absent Members:**

**Motion: Excuse Marge Gantous from this evening's meeting**

Jennifer Frazier moved and Mike DiCillo seconded, upon roll call the motion passed unanimously.

**IV. Public Participation: None**

**V. Review:**

**1. Case 15-12-100 A -- Side yard variance for Directory Sign for Cashelmara Plaza**

The Board relied on inaccurate documentation provided by the applicant at the meeting of March 3, 2016 when they determined a variance to the side yard set back was not needed

**Motion: Rescind motion dated March 3, 2016 in case 15-12-100-A**

Jennifer Frazier moved and John Midlik seconded, upon roll call the motion passed unanimously.

**Motion: Approve seventeen foot variance to the side yard set back requirement for the placement of the previously approved directory sign for Cashelmara Plaza**

Jennifer Frazier moved and John Midlik seconded, upon roll call the motion passed unanimously.

**2. Case 16-02-016 – 8948 Canyon Falls Blvd., signage for Edward Jones by Agile Sign**

**A. Internally illuminated wall sign**

**B. Window vinyl copy**

Applicant did not appear, remove from further agendas

**3. Case 16-04-032 – 8934 Darrow Rd., install aluminum composite panels by Town Center Construction**

The Board noted:

A. Bottom band to remain

B. Sears sign white metal panel

C. Above signs white band 8"-12"

D. Above sign glass remains

**Motion: Revise and resubmit**

Jennifer Frazier moved and John Midlik seconded, upon roll call the motion passed unanimously.

4. **Case 16-03-027 – 8934 Darrow Rd., Suite C-104, signage for Sears by Triangle Sign Service**  
**A. Internally illuminated face-lit channel letters (in gable)**

The Board asked the applicant to match the new prints to the sign

**Motion: Revise and resubmit**

Jennifer Frazier moved and John Midlik seconded, upon roll call the motion passed unanimously.

**B. Internally illuminated transom sign**

This is a 6' wide by 1'6" high internally illuminated single face suspended cabinet with push-thru letters in Sears blue on a white background.

**Motion: Approve as submitted**

5. **Case 16-03-028 – 9700 Ravenna Rd., Sign changes for Doughnut Works by Fast Signs**

**A. Re-face planter sign**

This is a 36" x 60" double sided, non-illuminated planter sign with an aluminum diabond face with 3 mil PMS 188 vinyl graphics.

The Board noted the small letters are 4" high

**Motion: Approve as noted**

John Midlik moved and Jennifer Frazier seconded, upon roll call the motion passed unanimously.

**B. Re-face two wall signs**

These are two single sided 17.25" x 135" aluminum diabond faces with 3 mil PMS 188 vinyl graphics.

The Board is recommending the sign on the north side be centered over the window  
The lower case letters are 4"

**Motion: Approve as submitted**

John Midlik moved and Jennifer Frazier seconded, upon roll call the motion passed unanimously.

6. **Case 16-04-033 -- 9630 Ravenna Rd., Suite 100, Illuminated wall sign for Optimal Spine by Ellet Neon Sale & Service**

This is a 1'6" high by 11'8" wide LED internally illuminated individual channel letters on a 2" mounting rail.  
The aluminum returns will be gloss black.

The Board stated centering the sign over the window was optional.

**Motion: Approve as submitted**

Jennifer Frazier moved and John Midlik seconded, upon roll call the motion passed unanimously.

7. **Case 16-04-034 -- 9071 Charles Court., additions to single family dwelling by Neil Construction**  
This is the addition of a porch to the front elevation and the addition of a dormer to the rear elevation to provide two closets for the upstairs bedrooms.

The Board is requiring:

- A. Center the peak of the dormer gable with the peak of the porch gable; so when viewed from the front elevation both peaks line up
- B. Match materials

**Motion: Approve as noted**

Mike DiCillo moved and John Midlik seconded, upon roll call the motion passed unanimously.

**8. Case 16-04-035 -- 2039 Fieldcrest Ln. S/L 60, New single family dwelling by Pulte Homes**

These plans are for a 5,695 sq. ft. "Birmingham" model two story single family dwelling. The siding will be Monterey sand; shake color, walnut; trim, glacier white; front door, rookwood dark brown; shutters, federal brown, brick, campfire; stone, stone mountain majesty and the roof will be weathered wood.

**Motion: Approve as submitted**

Jennifer Frazier moved and Don Spice seconded, upon roll call the motion passed unanimously.

**9. Case 16-04-036 -- 2027 Fieldcrest Ln. S/L 55, New single family dwelling by Pulte Homes**

These plans are for a 5,838 sq. ft. "Birmingham" model two story single family dwelling. The siding will be maple; shake color, Tuscan clay; trim, natural linen; front door, well-bred brown; shutters, musket brown; brick, signature blend; stone mountain majesty and the roof will be weathered wood.

The Board is noting:

- A. See page 1.30b – add one window each side in basement, egress windows recommended
- B. See page 7.20b2 – add two windows to the left side elevation, one on the first floor and one on the second floor directly above/below one another

**Motion: Approve as noted**

Mike DiCillo moved and Jennifer Frazier seconded, upon roll call the motion passed unanimously.

**10. Case 16-04-037 -- 2025 Fieldcrest Ln. S/L 54, New single family dwelling by Pulte Homes**

These plans are for a 5,959 sq. ft. "Eden" model two story single family dwelling. The siding will be storm; trim, glacier white; front door, tricorn black; shutters, black; brick, signature blend; stone, vintage wine and the roof will be weathered wood.

**Motion: Approve as submitted**

Jennifer Frazier moved and Mike DiCillo seconded, upon roll call the motion passed unanimously.

**11. Case 16-04-038 -- 10379 Fox Hollow Cir. S/L 19, New single family dwelling by Ryan Homes**

These plans are for a 4,445 sq. ft. "Milan" model two story single family dwelling. The siding will be pebble clay; trim, white; front door, tricorn black; shutters, black; brick, falls canyon and the roof will be weathered wood.

The Board is requiring:

- A. See page A-1 – Add a man door to garage, left elevation

**Motion: Approve as noted**

Jennifer Frazier moved and Mike DiCillo seconded, upon roll call the motion passed unanimously.

**12. Case 16-04-039 -- 11439 Ravenna Rd., Detached Garage by homeowner**

These plans are for a 24' x 34' detached garage. There will be two dormers on the upper floor and there will be one 16' over head garage door, and one 8' over head garage door. Dormers and over head doors will be on the front elevation. There will be a man door on the right elevation and all materials will match the existing dwelling.

**Motion: Approve as submitted**

Mike DiCillo moved and Don Spice seconded, upon roll call the motion passed unanimously.

**VI. Work Session: None**

**VII. Adjournment:** As there was no further business before the Board Mike DiCillo moved and Don Spice seconded and the meeting was unanimously adjourned at 7:50 p.m.

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Donald R. Spice, Chairman

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Marilyn L. Freed, Secretary