

CITY OF TWINSBURG
ARCHITECTURAL REVIEW BOARD
Minutes
June 16, 2016

Chairman, Donald R. Spice, called to order the regularly scheduled meeting of the Architectural Review Board for the City of Twinsburg at 5:30 p.m.

I. Roll Call:

Present: Mike DiCillo, Jennifer Frazier, Marge Gantous, John Midlik, Don Spice

Absent: None

Others in attendance: Brian Steele, Council; Dan Cegelka, Building Department

II. Approval of Minutes: June 2, 2016

Motion: Table until next meeting. Minutes not sent.

Mike DiCillo moved and Jennifer Frazier seconded, upon roll call the motion passed unanimously.

III. Excuse Absent Members: All members present

IV. Public Participation: None

V. Review:

1. Case 16- 05-050 -- 2048 Meadowood Blvd., 3 season sunroom on deck by M.K. Rosenlieb Co., Inc. for Samrat Jani

Mr. Rosenlieb presented his revised drawings for the proposed three season sun room addition to the rear elevation of an existing single family dwelling. The sun room will be sand to match the siding, the steps will be a brown composite material, and the roof shingles will match the existing. John Midlik confirmed this will be a wood deck foundation. Jennifer Frazier clarified the plans now show the 12' x 12' sun room shifted over three feet. The other three feet that was missing on the previous drawing and will be on top of the face that sits proud. Jennifer Frazier reviewed the steps and landing. Mike DiCillo noted the railing on the plan.

Motion: To approve the drawings as submitted

Jennifer Frazier moved and John Midlik seconded, upon roll call the motion passed unanimously.

2. Case 16-06-064 – 9612 Putnam Ct., Deck with roof, by Borowske Builders for Michael McGuire

Josh Sours with Borowske Builders confirmed the Board received pictures and home owner's association approval as requested at the last meeting. The Board discussed amongst themselves the challenge presented by the fact that the pictures and drawings do not match. The Board had questions for the applicant that he was unable to answer. The Board gave him the opportunity to contact his supervisor. The applicant re-appeared and reported the deck will be made smaller by four feet.

The Board is requiring:

- A. Plan of the existing entire back of the house
- B. Plan of the new entire back of the house
- C. An elevation that includes where the roof is and where the windows are
- D. Show location of steps
- E. And drawn to scale

Motion: Table until the end of the meeting

Jennifer Frazier moved and Mike DiCillo seconded, upon roll call the motion passed unanimously.

Motion: Table it

Jennifer Frazier moved and Mike DiCillo seconded, upon roll call the motion passed unanimously.

3. **Case 16-06-065 -- 10369 Fox Hollow Cir. S/L 18, New single family dwelling by Ryan Homes**
Jeremy Feehan presented plans for a 3,918 sq. ft. two story, "Venice" model single family dwelling. The siding will be sandy tan; trim, white; front door, tricorn black; shutters, black; and the roof will be weathered wood. The applicant informed the Board the garage man door and louvers on the left and right elevation are not shown on the plans but will be there.

The Board is noting:

- A. Page A-1 -- Add garage man door
- B. Page A-1 -- Add louvers on left and right elevation
- C. Page A-7 -- Add window in basement

Motion: Approve as noted

John Midlik moved and Jennifer Frazier seconded, upon roll call the motion passed unanimously.

4. **Case 16-06-066 -- 10352 Fox Hollow Cir. S/L 8, New single family dwelling by Ryan Homes**
The pans presented are for a 3,717 sq. ft. two story, "Florence" model single family dwelling. The siding will be flint; trim, white; front door Roycroft copper red; shutters, black and the roof will be weathered wood.

The Board is noting:

- A. Page A-1 -- Add garage man door

Motion: Approve as noted

Jennifer Frazier moved John Midlik seconded, upon roll call the motion passed unanimously.

5. **Case 16-06-067 -- 2700 E. Aurora Rd., Illuminated wall sign for Starz Ballroom by Schramm Signs**
Dean Schramm of Schramm Signs presented plans for a 212" long by 50" high LED internally illuminated raceway mounted channel letters. The faces will be red, trim caps red with black returns. The sign will be 2283 red, and the raceway will match the brick color. The sign will be centered over the awning.

Motion: Approve as submitted

Jennifer Frazier moved and Mike DiCillo seconded, upon roll call the motion passed unanimously.

6. **Case 16-06-068 -- 8794 Independence Pkwy Suite 100, signage for NDCP/Dunkin by Fast Signs**
Earl Dimalanta with Fast Signs presented the signage for NDCP/Dunkin Donuts for the Board to review.

A. Non-Illuminated wall sign "NDCP" north elevation

A 16' x 8' diaband face with a 3 mil vinyl overlay printed to match the customers colors and laminated with a UV laminate.

Motion: Approve sign "A" as submitted

Jennifer Frazier moved and John Midlik seconded, upon roll call the motion passed unanimously.

B. Directional Signs

There are two entrances to this suite; the main office and the employee entrance. These signs will be 18" wide by 24" high double sided 2.25" thick box with 2" square legs with a 3 mil vinyl overlay printed to match customers colors and laminated with a UV laminate.

Motion: Approve the office and employee entrance signs as submitted

Jennifer Frazier moved and Marge Gantous seconded, upon roll the motion passed unanimously.

C. Door vinyl

This will be cut vinyl on both doors indicating the office entrance and the employee entrance

Motion: Approve

John Midlik moved and Mike DiCillo seconded, upon roll call the motion passed unanimously.

D. Loading dock -- Dock Numbers, Office and Driver Instructions

These signs will be on the rear of the building and will guide the truck drivers to the available dock, Indicate the Dock Office, and remind the truck drivers to "chock wheels"

Motion: Approve as submitted

John Midlik moved and Mike DiCillo seconded, upon roll call the motion passed unanimously.

7. Case 16-06-069 – 9952 Brookhill Cir., roof over new deck by homeowner Michael Valore

The applicant presented plans for a roof over a new deck. Marge Gantous verified the Board Building and Zoning Code Appeals granted an eight foot set back variance for the proposed fireplace. The existing deck will be taken down. It will be replaced with a larger deck with a gable roof and an exterior fireplace on a corner of the deck. Jennifer Frazier confirmed the chimney will rise beyond the peak of the roof. The under side of the gable over the roof will be cedar inlaid wood with a ceiling fan. There will be skylights in the roof. The decking will be composite. Jennifer Frazier inquired and the applicant responded the steps are drawn incorrectly on the plans. They should be moved to the right.

The Board is noting:

A. Move steps eight feet to the right

Motion: Approve as noted

John Midlik moved and Mike DiCillo seconded, upon roll call the motion passed unanimously

VI. Work Session:

The Board reviewed the e-mail from Lynn Muter concerning the C-5 Mixed Residence/Business District. The Board also reviewed an e-mail for David M. Maistros, Law Director, concerning home owners associations. These e-mail messages are attached and included in these minutes. Brian Steel announced Council will be going to Cranberry Township Golf Course next week.

VII. Adjournment: As there was no further business before the Board Jennifer Frazier moved and John Midlik seconded and upon roll call the meeting was unanimously adjourned at 7:00 p.m.

Donald R. Spice, Chairman

Marilyn L. Freed, Secretary