

**CITY OF TWINSBURG
ARCHITECTURAL REVIEW BOARD
Minutes
July 7, 2016**

Chairman, Donald R. Spice called to order the regularly scheduled meeting of the Architectural Review Board for the City of Twinsburg at 5:30 p.m.

I. Roll Call:

Present: Mike DiCillo, Jennifer Frazier, John Midlik, Don Spice

Absent: Marge Gantous

Others in attendance: Brian Steele, Council; Dan Cegelka, Building Department

II. Approval of Minutes: June 2, 2016

Motion: Approve as submitted

Mike DiCillo moved and John Midlik seconded, upon roll call the motion passed unanimously.

Approval of Minutes: June 16, 2016

Motion: Approve them as submitted

John Midlik moved and Jennifer Frazier seconded, upon roll call the motion passed unanimously.

III. Excuse Absent Members:

Motion: Excuse Marge Gantous from this evening meeting

John Midlik moved and Mike DiCillo seconded, upon roll call the motion passed unanimously.

IV. Public Participation: None

V. Review:

1. Case 16-06-064 – 9612 Putnam Ct., Deck with roof, by Borowske Builders for Michael McGuire**

Joe with Borowske Builders submitted his revised drawings to the Board for their review. Don Spice asked the applicant to go through his presentation one more time to reacquaint the Board with the project. Jennifer Frazier and the applicant reviewed portions of the plans. The Board discussed the plans amongst themselves and with the applicant.

Motion: Move the first case to the end of the meeting

Jennifer Frazier moved and John Midlik seconded,

Motion: Approve as submitted

Jennifer Frazier moved and Mike DiCillo seconded, upon roll call the motion passed unanimously.

2. Case 16-06-057 -- 2650 Glenwood Dr., Electronic monument sign for Twinsburg Fire Dept by Akers Signs

The applicant appeared before the Board, and Dan Cegelka called out the four items the Board requested at the meeting of June 2, 2016. Don Spice reiterated for the applicant the parameters called out in the City's Electronic Sign Ordinance. The applicant indicated he understood the requirement of the Ordinance. The applicant mentioned, because of cloud technology, emergency messages could be posted to these electronic sign boards. Mike DiCillo stated he reviewed the re-submittal and it complies with everything the Board requested including the correct site plan.

Motion: Approve as submitted

Mike DiCillo moved and John Midlik seconded, upon roll call the motion passed unanimously.

3. **Case 16-07-070 – 2463 Sussex Blvd., Non-illuminated monument sign for Maplewood by Agile Sign**

Nancy with Agile Sign explained the sign presented this evening will be temporary until Maplewood can give consideration to a more permanent sign. This sign is needed to mark the entrance to Maplewood and may be in place for 3 months but no more than 6 months. The sign will be six feet high and 6' 8" wide. The 4" posts will have a decorative ball topper. The white aluminum sign panel will have blue and green lettering with a cool grey accent stripe. Don Spice commented the sign was not bold particularly since it will mark the entrance at the end of the driveway. The width of the stroke was thin and left the sign difficult to read. Don also thought "at Twinsburg" was spread out too much, also leaving the sign difficult to read. Jennifer Frazier confirmed the sign will be located out of the right-of-way. Don Spice informed the applicant that if the permanent sign comes in like this sign, he probably would not approve it.

Motion: Approve this temporary sign as submitted

Jennifer Frazier moved and John Midlik seconded, upon roll call the motion passed unanimously.

4. **Case 16-07-072 -- 10071 Darrow Rd., Illuminated directory sign for Wald Fisher by Xacto Signs**

John Fisher presented his plans for a new sign to replace his previous sign which was removed due to road construction. The illuminated portion of this double sided sign will be 5' 6" high and 7' 3" wide and 1' 2" deep and will rest on a 2' 6" high brick base. The sign has allocations for the three tenant spaces in the building. The illuminated portion of the sign will have a white polycarbonate pan face with a dark bronze frame. John Midlik confirmed the copy on Michael's Catering & Café has changed from the previous sign. The Board confirmed the brick used in the base will match the building and will not be as shown on the drawings. Mike DiCillo reminded the applicant that the sign need to be 10 feet off the right-of-way. These plans came in with a landscape plan complete with plant selection.

The Board is requiring:

The brick used in the base of the sign is to match the building

Motion: Approve as noted

John Midlik moved and Mike DiCillo seconded, Jennifer Frazer, on the grounds that I believe the old sign was much nicer than the new one that it is being replace with, I went through this with CVS before; voted no, upon roll call the motion passed.

5. **Case 16-07-072 – 2100 Highland Rd., Signage for Essedant by Buckeye Neon & Electric Signs**

Corky Davis with Buckeye Neon & Electric Signs explained to the Board that due to a name change these replacement faces are needed.

A. Door vinyl

Existing vinyl will be removed and replaced with new vinyl. Don Spice clarified the door vinyl will be applied letters on clear glass.

Motion: Approve as submitted

John Midlik moved and Mike DiCillo seconded, upon roll call the motion passed unanimously.

B. Wall sign – "will call" directional – wall sign

Remove existing plex panel and replace with a white aluminum panel with blue vinyl graphics. The shadow "V" on the plans was explained as used for placement purposes and will not appear on the final product.

Motion: Approve as submitted

John Midlik moved and Jennifer Frazier seconded, upon roll call the motion passed unanimously.

C. Wall Signs -- "Employee Entrance" & "Will Call Entrance" – wall signs

Remove existing plex panels with new white plex panels with blue vinyl graphics

Motion: Approve as submitted

John Midlik moved and Mike DiCillo seconded, upon roll call the motion passed unanimously.

D. Monument -- Essendant

This is a double faced, non-illuminated monument sign. The existing faces will be removed and replaced with white panel faces with blue vinyl graphics.

The Board is requiring:

1. Add 1 ½" dark blue boarder around entire sign
2. Move the address up higher on the sign.

Motion: Approve as noted

Mike DiCillo moved and John Midlik seconded, upon roll call the motion passed unanimously.

E. Directional – “will call”, “all parking”, “receiving”

This is a directional sign for directing motor vehicles onto the property. This double sided post and panel sign will be 57" wide by 36" high white aluminum sign with blue lettering. The posts are black.

The Board is requiring:

1. Add a blue boarder to the top and bottom of the sign

Motion: Approve as noted

John Midlik moved and Mike DiCillo seconded, upon roll call the motion passed unanimously.

F. Directional – “will call”, “visitor parking”, “employee parking”

This is a directional sign for directing motor vehicles onto the property. This double sided post and panel sign will be 57" wide by 36" high white aluminum sign with blue lettering. The posts are black.

The Board is requiring:

1. Add a blue boarder to the top and bottom of the sign

Motion: Approve as noted

John Midlik moved and Mike DiCillo seconded, upon roll call the motion passed unanimously.

G. Directional – “receiving”

This is a directional sign for directing motor vehicles to receiving. This double sided post and panel sign will be 57" wide by 36" high white aluminum sign with blue lettering. The posts are white.

The Board is requiring:

1. Add blue boarder all the way around the sign.
2. Move receiving the right and the arrow to the left the same distance from the boarder
3. Changes to be done on both sides

Motion: Approve as noted

Mike DiCillo moved and John Midlik seconded, upon roll call the motion passed unanimously.

6. Case 16-07-073 -- 7995 Darrow Rd. Suite 10, Non-illuminated wall sign for Zaiqa by Digital Graphics

Jay, the owner of Zaiqa Food and Grocery presented plans for a 144" wide by 26" high non-illuminated flat, white aluminum wall sign with a bonded solid polyethylene core. The letters will be painted on. The word “zaiga” means flavor. Jennifer Frazier and John Midlik commented on the spacing of the word “ZAIGA”. They both thought the sign would read more like a single word and less like individual letters if there was less between the letters. Mike DiCillo suggested a boarder.

Motion: Approve as submitted

John Midlik moved and Jennifer Frazier seconded, Mike DiCillo voted no, upon roll call the motion passed.

7. Case 16-07-074 – 9010 Darrow Rd. Non-illuminated planter sign for Mr. Chicken by Owners

Mike Simmons the owner of Mr. Chicken explained to the Board that he is remodeling his restaurants and is changing the design of his signs. This 8' wide by 4' high change will be a prototype to assess public reaction to the new design. This temporary sign face will have a clear plastic panel with a nylon stretch fabric sleeve that will snap over the panel. The sign will have a white background with red, blue, and yellow graphics. John Midlik suggested it has a retro look.

Motion: Approve this temporary as submitted

John Midlik moved and Mike DiCillo

8. Case 16-07-075 – 9179 Davis Way, Kitchen addition for Ming Je Huang & Ting Ju Liao by C.S.R., Inc.**

Phil Amicone of C.S.R., Inc. presented plans for a 9' x 20' addition for a kitchen. The siding and brick will match the existing. An existing door and window will be used in the new addition. Portions of the deck will be removed to make room for the addition. Jennifer Frazier clarified the re-located sliding door will open up onto the existing deck. There is one bay window on the rear of the house that will remain and Mike DiCillo pointed out that one side of the bay will look directly onto the addition. There was some discussion about the overhang and the chimney.

The Board is requiring:

1. A dimension plan that includes the back of the home with the window locations
2. Show the deck so the Board can see how this addition is affecting the deck, what part of the deck is being removed and what part of the deck might need to be replaced or rebuilt to accommodate the sliding doors
3. Show the rear elevation so the Board can see where the roof lines are hitting in relation to the windows and where we are in relation to that bay window and how close we are to that because right now with this perspective the bay window is kind of behind what you are showing and the Board can't see how they relate and the fireplace will be on there. The whole rear elevation.
4. How the gable is going to affect the upper windows. So the Board can see if we can do the 5/12 or 6/12 or if we need to go down to 4/12.
5. A plan that will show the deck too. That way the Board can tell how much of the deck is taken up by the addition
6. Homeowners Association approval letter
7. Brick to Grade

Motion: Table, Revise & Resubmit

Jennifer Frazier moved and John Midlik seconded, upon roll call the motion passed unanimously.

VI. Work Session: Don Spice questioned if the Board should be approving applied graphics to doors. The Board and Dan Cegelka discussed various conditions in the city with signs in or on the windows. Jennifer Frazier commented that if the door graphics are coming through as part of a sign package and they are already designing it; the Board should review it.

VII. Adjournment: As there was no further business before the Board Mike DiCillo moved and Jennifer Frazier seconded and upon roll call the meeting was unanimously adjourned at 7:15 p.m.

Donald R. Spice, Chairman

Marilyn L. Freed, Secretary