

**CITY OF TWINSBURG
ARCHITECTURAL REVIEW BOARD
MINUTES
MARCH 20, 2014**

Chairman, Donald R. Spice, called to order the regularly scheduled meeting of the Architectural Review Board for the City of Twinsburg at 5:30 p.m.

I. Roll Call:

Present: Mike DiCillo, Jennifer Frazier, Marge Gantous, John Midlik, Don Spice

Absent: None

Others in attendance: Bob McDermott, Dan Cegelka, Pete Metropulos

II. Approval of Minutes: March 6, 2014

Motion: Approve as sent out

Don Spice moved Mike DiCillo seconded, Marge Gantous abstained and the motion passed

III. Excuse Absent Members: All members present

IV. Public Participation: None

V. Review:

1. Case 14-03-13 – 2592 East Aurora Rd., Signage for DaVita by Brilliant Electric Sign Co.

A. Illuminated Wall Sign (West Elevation) change face color from blue to white

The applicant was not present. Jennifer Frazier questioned the blue outline on the letters. Don Spice explained that was for ease of reading.

Motion: Approve the change as submitted for the west elevation

Jennifer Frazier moved and Marge Gantous seconded, upon roll call the motion passed unanimously.

B. Illuminated Wall Sign (South Elevation) change face color from blue to white

Motion: Approve the change as submitted

Jennifer Frazier moved and Marge Gantous seconded, upon roll call the motion passed unanimously.

C. Illuminated Wall Sign (North Elevation) change face color from blue to white

Motion: Approve the change as submitted

Jennifer Frazier moved and Mike DiCillo seconded, upon roll call the motion passed unanimously.

D. Illuminated Monument Sign – redesign using an existing monument that is not constructed for internal illumination (ARB Case 12-02-14)

Don Spice noted the change to a dark brown masonry sign with white lettering and address numerals. Don Spice cautioned to make sure the lights are contained on the sign and not shining out onto the street.

Motion: Approve as submitted

Mike DiCillo moved and Jennifer Frazier seconded, upon roll call the motion passed unanimously.

2. Case 14-03-14 – 2057 E. Aurora Rd., Wall Signs by Archer Sign

Dave Albright with Keystone Components presented plans for three wall signs to mark entrances to this multi-tenant building. The first sign is a 12' wide by 3' high flat white aluminum panel with Pantone Blue 280c vinyl graphics for Keystone Components, Inc. The second sign is an 8' wide by 2' high flat white Lexan panel that will have red, white and blue vinyl graphics for Government Contract Services, Inc. The third sign is an 8' wide by 2' high flat white Lexan panel that will have Pantone 125c gold and Pantone 186C red vinyl graphics for Cleveland Contemporary Chinese Culture Association. Jennifer Frazier commented that she hoped the Chinese characters on the sign were an appropriate slogan for their group. Dan stated he would provide her with the information she requested.

Motion: Approve as submitted providing the characters on the Chinese sign are appropriate

Jennifer Frazier moved and John Midlik seconded, upon roll call the motion passed unanimously.

V. Work Session:

The Board addressed Pete Metropulos' request for clarification on appeals for sign variances. Pete restated his concerns concerning who has authority on sign variances. It appears that the BZA does not have the authority and that the ARB has the authority by default. Pete took this information to the Planning Commission. Mike DiCillo re-stated that Pete was asking who has authority on appeals from the ARB on signs and the answer was that there is no appeal from the ARB except to the ARB on signs. The Board of Zoning Appeals does not have any jurisdiction on signs. Pete stated that was the clarification that the BZA was asking for. Mike DiCillo stated that if someone comes in with a sign, and it does not conform to the code that the ARB can grant a variance prior to granting approval for the sign and that includes set-backs from the right-of way line. Mike DiCillo also stated to overturn the ARB a supermajority vote is needed by Council. Don Spice stated that the ARB is accepting the responsibility for granting variances on the set-back of signs.

Motion: For the clarification from the Planning Commission question as to who has jurisdiction of appeals through the Architectural Review Board and the Board of Zoning Appeals does not have but the Architectural Review Board has the sole responsibility for approving signs and variances to signs within the zoning code.

Mike DiCillo moved and Marge Gantous seconded, upon roll call the motion passed unanimously.

VII. Adjournment: As there was no further business before the Board, Mike DiCillo moved and John Midlik seconded and upon roll call the meeting was unanimously adjourned at 6:15 p.m.

Donald R. Spice, Chairman

Marilyn L. Freed, Secretary